

Title of Item	Name of Officer or organisation	Date of Meeting	Action required	Notes
National Outcomes for LLF		Discussed October 2009	Await National Outcomes	<p>Fiona Meyers from NHS appointed to conduct 3 year study of new Act to include the role of Boards and Forums – outcomes could not be set until this had been completed</p> <p>Noted at meeting on 26 October 2011 that the study was around one third complete.</p>
Promotion of LLF	Council	Discussed Joint Meeting Nov 09 19 July 2011	Arrange with New Communications Manager	<p>New Communication Manager in post – discussion with Chair to be set up</p> <p>Noted that it may be appropriate to promote the work of the LLF to the new Licensing Board in May 2012</p>
Local Licensing Forum Conveners	LLF	<p>27 October 2010</p> <p>19 July 2011</p> <p>26 October 2011</p>	<p>Convener to set up meeting with other Forums with a view to having some consistency within the roles of forums.</p> <p>Charles to discuss with Linda Bowie the possibility of a central Local Licensing Forum</p>	<p>Noted that there was a central Forum for LSOs.</p> <p>Noted that Eric Box would be meeting other Conveners and Linda Bowie on 2 December 2011</p>

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Alcohol Focus Scotland	Committee Services	<p>27 October 2010</p> <p>19 July 2011</p> <p>26 October 2011</p>	<p>Agenda item “Alcohol Focus Scotland” to be added to agenda for future meetings and responses reported back to AFS.</p>	<p>Charles been in discussion with Linda Bowie and anticipated visit to October meeting (17/05/11)</p> <p>Noted that Linda had given no firm commitment to attend October 2011 meeting – Charles to contact her</p> <p>Noted that Linda Bowie intended on attending the April 2012 meeting of the LLF</p>
Educational DVD – Don’t make the same mistakes we did	Young Scot	<p>25 January 2011</p> <p>26 October 2011</p> <p>24 January 2012</p>	<p>DVD to be shown at a future meeting of the Forum</p>	<p>Noted that funding of £1050 needed to continue production (17/05/11)</p> <p>Noted that a total of £2000 funding had been received from Charles Reppke and from the Substance Misuse Group in Oban.</p> <p>The Forum agreed their support to the suggestion that youth activities be funded by the use of an alcohol levy, as was the case in Poland.</p>

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<b>National Communities Project</b>	<b>Peter Robertson</b>	<b>26 October 2011</b>  <b>24 January 2012</b>	<b>Caroline Church to be invited to a future meeting of the Forum to gauge the Forum's interest in participating</b>  <b>Caroline Church gave a presentation on the National Communities Project Lochgilphead/Ardrishaig</b>	  <b>Noted the position and agreed that copies of the presentation be sent to members of the Forum.</b>
<b>Re-thinking Alcohol Licensing</b>	<b>Committee Services</b>	<b>26 October 2011</b>  <b>24 January 2012</b>	<b>Forum to discuss further the introduction of curfews and staggering of venue closing times to reduce problems associated with crowds at closing times.</b>  <b>Forum to discuss further the introduction of curfews and staggering of venue closing times to reduce problems associated with crowds at closing times.</b>	  <b>Agreed to put this as an Item on the Agenda for the next meeting of the Forum.</b>  <b>Agreed that Caroline Church bring information to the next meeting of the Forum on any set precedences or evidence available from other parts of the country on the effect of later licensing hours on public disorder, hospital admissions etc.</b>

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Local Licensing Forums – Best Practice Discussion	Committee Services	24 January 2012	Forum to put “Alcohol: The Facts in Fife 2011” on the Agenda for the next meeting of the Forum.	<p>Agreed that Caroline Church obtain copy of the “Alcohol: The Facts in Fife 2011” report for circulation to members of the Forum</p> <p>Agreed that Craig McNally obtain a copy of the NHS Highland report on health issues attributed to access to alcohol in the Highlands in relation to health for circulation to the Forum.</p>
Police Statistics	Committee Services	24 January 2012	Arrange for the analysis on police statistics to be put on the Agenda for the next meeting of the Forum.	Agreed that an analysis of police statistics for 2011 be brought to the next meeting of the Forum.